



No.Capt/55/2020/TRG (F)

Date : 30.01.2020

KERALA STATE
CENTRE FOR ADVANCED PRINTING & TRA
(Formerly KSAVRC)

Application for the Selection of Franchisees to conduct Animation & Multimedia and Computer Training Courses on Franchisee basis under C-apt in the unrepresented areas - various Taluk / District Head Quarters and Major Town in Kerala

1. Kerala State Centre for Advanced Printing and Training (C-apt) an autonomous organization under the Government of Kerala invites applications from companies/firms/personals to conduct Animation & Multimedia and Computer Career Courses on franchisee basis under the auspices of this centre in the unrepresented areas -various Taluk/District Head Quarters and Major Towns in Kerala. The main objective of this venture is to give training to the youths in the field of Animation & Multimedia, and various Computer Courses.
2. Details of Proposed Courses (based on the franchisee proposal)
3. The franchisee fee for one year ₹ 25,000/- should be remitted with the final agreement if selected and which is non refundable.
4. The courses should be conducted as per the directions of C-apt.
5. The selected franchisee centre has to remit 25% of Course fee as royalty share to C-apt immediately after the receipt of fee from the students.
6. The local marketing has to be carried by the franchisee.
7. Interested parties shall fill up the following:
 - a. Response form
 - b. Market Analysis
 - c. Business Projections (Based on the market analysis)
 - d. Reference list
 - e. Site details
 - f. Affidavit on ₹200/- on Stamp paper
 - g. Application fee ₹1190/- (Rupees One thousand one hundred ninety only) non refundable by *DD in favour of "Managing Director", Kerala State Centre for Advanced Printing and Training, Thiruvananthapuram.*

Head Office Complex, Vattiyookavu, Thiruvananthapuram 695 013

Tel 0471-2365678. 2365415. 2363165. 2363168 Tel/Fax 0471-2365685. www.captkerala.com mail@captkerala.com

8. The filled application form with fee should be send to the following address on or before **15th February, 2020.**

The Managing Director,
Kerala State Centre for Advanced Printing and Training (C-apt),
Franchisee Division,
Punnapuram,
West Fort,
Thiruvananthapuram – 695024.

9. The last date of submitting the filled in application form is **15th February 2020 up to 5 pm.**
10. On receipt of your documents along with the DD and your EOI is short listed by the Technical Committee, C-apt Officials will visit your proposed site for inspection. Based on their report, the final allotment of franchisees will be decided. C-apt reserves the right to accept or reject any application or amend the terms and conditions without assigning any reason whatsoever.



~~Managing Director~~

~~A~~

FRANCHISEE PROPOSAL

**FOR THE SELECTION OF INFORMATION TECHNOLOGY /
ANIMATION AND MULTIMEDIA TRAINING CENTRES TO
CONDUCT TRAINING COURSES UNDER THE AUSPICES OF
KERALA STATE CENTRE FOR
ADVANCED PRINTING AND TRAINING
(C-APT)**

C-APT PROFILE

KERALA STATE CENTRE FOR ADVANCED PRINTING AND TRAINING (C-APT) is an autonomous institution established by the Government of Kerala in the year 1992 as per G.O.(MS) 73/92/H.Edn dt. 28.04.1992 with the Hon'ble Minister for Education, Kerala State, is being its Chairman and Principal Secretary, Higher Education Department as its Vice Chairman.

The main objectives of the Centre are to impart training in the field of Computer, Office Automation, Animation / Multimedia and Printing to the educated unemployed youth and to undertake Printing and Reprographic works for the Government Departments/Autonomous Bodies/Public sector.

Why C-APT starts training?

To create a channel with its own unique identity, and with a sole purpose to cater to the demands & requirements of this growing segment. We have conceived this model keeping in mind key opportunities / benefits, which are listed below:

Niche market: There is a huge market comprising of school leaving students, professionals and creative individuals across all walks of life. Today virtually every individual aspires to be computer literate and that is the need, which this model helps fulfill.

Access to talent pools: This new channel by virtue of it being a quality education provider, will offer products to varied groups in the market. School students from the secondary school level onwards will have different career options.

Our Vision and Mission

The vision is “to become a recognised institution that gives quality training and produces topnotch professionals” with the mission “to ensure that the curriculum is in tune with the industrial needs and developments at all times and also to impart highly competitive skills in the students to enable them to have an upper hand in the job market.”

Course & Fee Details

Sl. No.	Course	Course Name	Duration	Eligibility	Lumpsum Fees
CAREER COURSES					
1	NEW	Advanced Diploma in Corporate Finance **	One Year	Plus Two	35000
2	NEW	Diploma in Printing Technology	Six Months	SSLC	10000
3	NEW	Diploma in Airport Operations & Hospitality	One Year	Plus Two	40000
4	NEW	Diploma in Pre-Primary Faculty Training Programme	One Year	Plus Two	22000
5		Advanced Diploma in Computer Hardware Maintenance & Networking	One Year	SSLC	21000
6		Advanced Diploma in Graphics, Animation & Visual FX	One Year	Plus Two	37000
7		Advanced Diploma in Interior Designing	One Year	SSLC	31500
8		Diploma in Computer Faculty Training Program	Six Months	SSLC	9000
9		Data Entry Operator And Office Automation	Six months	SSLC	5500
10		Diploma in Building Animation	Six Months	SSLC	13500
11		Diploma in Computer Application (fast track)	Six Months	SSLC	6500
12		Diploma in Computer Hardware Maintenance	Six Months	SSLC	10500
13		Diploma in Finance, Banking & Insurance	One Year	SSLC	21000
14		Diploma in Financial & Foreign Accounting	Six Months	SSLC	8500
15		Post Graduate Diploma in Computer Application (fast track)	One Year	Degree	15000
16		Professional in 3D Animation	Six Months	SSLC	30000
17		Professional in Dot Net Technology	Six Months	Plus Two	10500
18		Professional in Graphic Designing	Six months	SSLC	19000
19		Diploma in Graphics, Animation & Visual FX	One Year	SSLC	37000
CERTIFICATE COURSES					
1	NEW	Certificate in Revit Architecture Expert	Three Months	SSLC	13000
2	NEW	Certificate in Data Mining	Three Months	SSLC	8000
3	NEW	Certificate in IOT	Three Months	SSLC	8000
4	NEW	Certificate in Digital Literacy	One Month	7th	2000

5	NEW	Certificate in Ethical Hacking	Three Months	Plus Two	8000
6	NEW	Certificate in Artificial Intelligence	Three Months	Plus Two	8000
7	NEW	Certificate in Python	Three Months	SSLC	9000
8	NEW	Certificate in Robotics	Three Months	Plus Two	9000
9	NEW	Certificate in Autocad (Electrical)	Three Months	SSLC	8000
10	NEW	Certificate in Autocad (Mechanical)	Three Months	SSLC	8000
11	NEW	Certificate in Linux Administration	Three Months	Plus Two	12000
12	NEW	Certificate in 3D Printing Expert	Three Months	SSLC	15000
13	NEW	Certificate in SAP **	Three Months	SSLC	25000
14	NEW	Certificate in Mobile Servicing And Chiplevel	Three Months	SSLC	12000
15	NEW	Certificate in CCTV	One Month	SSLC	9000
16	NEW	Certificate in Beauty Culture	Three Months	SSLC	6000
17	NEW	Certificate in Logistics & Supply Chain	Three Months	SSLC	12000
18	NEW	Certificate in Accupunture Science	Five Months	Plus2 (Science)	35000
19	NEW	Certificate in Fashion Design	Four Months	SSLC	8500
20	NEW	Certificate in Laptop Servicing	Three Months	SSLC	12000
21	NEW	Certificate in Desktop Publishing	Three Months	7th	7000
22		Adobe Corel draw	One Month	7th	5500
23		Adobe Flash	One Month	7th	5500
24		Adobe Photoshop	One Month	7th	5500
25		Audio-Video editing	One Month	7th	9500
26		Cad Expert	Three Months	SSLC	8000
27		C Plus Plus Programming Language	Three Months	SSLC	2000
28		C Programming Language	Three Months	SSLC	1500
29		Edit Expert	Three Months	SSLC	19000
30		Efx Expert	Three Months	SSLC	20000
31		Expert in Desktop Publishing	Two Months	7th	7000
32		Expert in Graphic designing	Two Months	7th	10500
33		Expert in Multimedia	One Month	7th	6500
34		Final Cut Pro	One Month	SSLC	15000
35		Interactive Expert	Four Months	SSLC	18500
36		Java Programming	Three Months	SSLC	5500
37		Max Expert	Three Months	SSLC	13000
38		Maya Expert	Four Months	SSLC	22000
39		MS Office	Three Months	SSLC	2500
40		Office Automation	Three Months	7th	5000
41		Oracle	Two Months	SSLC	6500
42		PHP+Mysql	Two Months	Plus Two	8500
43		SQL Server	Two Months	SSLC	5500
44		Tally	Two Months	SSLC	3500

45	Visual Basic	Three Months	SSLC	4000
46	Web Designing Expert	Three Months	SSLC	10500
47	Z-Brush	One Month	SSLC	16000

VACATION COURSES

1	Animation-Junior	One Month	7th & Above	800
2	C-apt Junior	10 Days	7th & Above	1800
3	C-apt Kids	10 Days	5th & Above	1500
4	Computer Operator - Junior	One Month	5th & Above	800
5	Computer Wiz	One Month	5th & Above	600
6	Desk Top Publishing- Junior	One Month	7th & Above	800
7	Programmer – Junior	One Month	7th & Above	800
8	Video - Editor Junior	One Month	7th & Above	800
9	Web Designer – Junior	One Month	7th & Above	800

* GST@18% and Flood Cess @1% extra.

** Tally & SAP Certification Charges extra.

Program Goals

The program emphasizes on a holistic development of the students including general skills such as communications, teamwork, problem solving, besides technical skills and subject knowledge

Programs and Course Structure

Target Student Audience(s)

Students with a basic qualification equivalent of a tenth grade would be the primary target market for the programme. Experienced professionals looking for skill up gradation would be the secondary target market.

Program Delivery

1. Learning Methodologies

Learning methodologies include -

- Theory classes and practical training
- Case studies
- Quiz, Assignments etc.
- E-tutorials

2. Delivery Methodologies

Face-to-Face classes, Guest/Industry faculty sessions and E- Learning for advanced topics, Student Assessments.

Program Delivery

1. Learning Methodologies

Learning methodologies include -

- Theory classes and practical training
- Case studies
- Quiz, Assignments etc.
- E-tutorials

2. Delivery Methodologies

Face-to-Face classes, Guest/Industry faculty sessions and E- Learning for advanced topics, Student Assessments.

3. Program Resources

Faculty / Trainers – each centre has to recruit the faculty and regular monthly centralized training will be carried out by the core experts available with us.

LOCATION AND CENTRE REQUIREMENTS

LOCATION

The location should be at the heart of a town or city amidst educational institution and IT organizations are located. Access to the centre has to be very good. Surrounding area should be conducive for students.

CENTRE REQUIREMENTS

AREA IN SQ. FT.

<input type="checkbox"/> RECEPTION	100
<input type="checkbox"/> COUNSELING	100
<input type="checkbox"/> COMPUTER LAB	400
<input type="checkbox"/> CLASS ROOM -1	200
<input type="checkbox"/> CLASS ROOM -2	200
<input type="checkbox"/> LIBRARY	50
<input type="checkbox"/> FACULTY ROOM	100
<input type="checkbox"/> CENTRE MANAGER	50
<input type="checkbox"/> ADMINISTRATION/ACCOUNTS	50
<input type="checkbox"/> LOBBY	100
<input type="checkbox"/> TOILET	50

TOTAL

1400

MANPOWER REQUIREMENTS

CENTRE MANAGER	Graduate with relevant experience in the field. Should manage the entire centre operations.
Sr. FACULTY	Professionals in relevant field with at least 3 years experience in teaching as well production field.
Jr. FACULTY	Professionals / Fresher's with good communication and presentation skills.
COUNSELOR	Graduate from any background with a charming personality and a flair for selling. Experience in similar field or technical exposure would be an added merit.
MARKETING EXECUTIVE	Young graduates who are mobile. Need to be smart, enterprising and good sellers. Need to undertake all outdoor publicity activities.
RECEPTIONIST	Female candidate with a pleasing personality and a flair for conversing. Should be able to handle all incoming calls as well as receive visitors and enquiries.

ROLES & RESPONSIBILITIES

Franchisee

- Centre Infra
- H/W & S/W
- Staffing
- Business Promotion
- Business Development
- Center Operations Mgmt
- Quality Control

C-APT

- All Tech. Know how
- Specs for Center Layout, H/w & S/w
- Curriculum, Teaching / Learning Methodology
- Systems & Procedures
- Courseware design
- Site, Staff Approval & Initial training
- Conducting exams and Certification

FRANCHISEE SUPPORT

Regular Monitoring with

- Admission and enquiries forms maintenance
- Follow up on fees and enquiries
- Effective Manpower management
- Log sheets for all courses
- Student feedback

Quality Control and Standardization

- Quality assurance at every level with optimum control
- Correct procedures if necessary
- Ensure uniformity in training outputs and All the Centres will be encouraged to have a uniform look and ambience, creating a brand identity.
- Standardization in course offered, training modules, Syllabi, Fees structure etc
- Commitment towards business and students
- Regular faculty skill tests, centres need to have sufficient skilled faculty

Course Materials

- Own course curriculum for select courses and training manuals with full fledged support
- Regular Up gradation in tune with the current industry standards
- Modular based syllabi and material
- Regular centre level training for all technical staffs

Assessment pattern

- Final assessment is based on **50 % weightage will be on**
 - Day to day assignments
 - Regularity in attendance
 - Semester Projects
- **Other 50 % weightage for**
 - The semester examination which includes theory & practical modules

Guest Lectures/Work shops

- In house Technical seminars for students
- National level Guest lectures from industry professionals
- Techno commercial seminars for college students and enquiries
- Workshops in each centre for existing as well as prospective students

CAPT edge

- High end Curriculum- The holistic curriculum is designed to international standards with inputs from expert academicians and professionals across the world.
- ❖ Affordable fees – The course fees is very much less compared to the others. This allows creative (Talented) minds to take up this course from the financially backward class.
- ❖ Govt body – Since most of the other institutes are private and not even recognized by any bodies. This helps in getting bank clearances

Terms and Conditions

1. C-APT will allot franchisee throughout Kerala.
2. IT training institutions already offering courses may be considered, if they are willing to set apart exclusive facilities for C-APT approved courses. Franchisees who gets registration for a centre will not be permitted to run any other sub centre.
3. Each Partner institutions shall provide the space and facilities as mentioned. All the Centers will be encouraged to have a uniform look and ambience, creating a brand image for C-APT institutions across the state. The investment for setting up the Centre should come from the franchisee.
4. The curriculum, syllabus and scheme of evaluation for the courses will be announced separately.
5. The students will be admitted by the Franchisee centres directly as per the eligibility criteria fixed by C-APT. The admitted students will be issued a registration number from C-APT.
6. The revenue in terms of fees collected from the students will be shared in the proportion of 75:25 (Franchisee : C-APT). Local advertisements shall be done by franchisee on their own as per the guidelines fixed by C-APT. C-APT will retain another 5% from the franchisee share as a security deposit.
7. The registration fees collected from the students should deposit to the C-APT account in the stipulated time frame mentioned, then only C-APT will issue the hall tickets and permanent registration number.
8. All centres will be given fixed targets both in business as well in quality.
9. The contract of the centres who are not meeting the desired level in both cases will not be renewed and C-APT can terminate the agreement at any point of time if the centre is violating any terms fixed by C-APT.
10. C-APT will set the question paper and make arrangements for the delivery of the question papers in sealed packets on the date of examination. There shall be a uniform pattern in the matter of conducting exams, regarding the course and date of examination throughout the Centres, as prescribed by C-APT.
11. Franchisee centres will share a cost for the regional level branding advts which will be planned in confirmation will all centres.
12. Faculty induction programme will be for one month and there after regular trainings will be conducted in each quarter at any place which is mostly central part of Kerala.
13. Faculty certification programme will be carried out and each centre should have required num of certified faculty.
14. Franchisees are required to procure the required number of library books, Software's and CDs before the commencement of the courses.

Dear Sir / Madam,

Sub: Franchisee Selection – Regarding

We thank you for your interest in being associated with C-APT.

Kindly go through the attached set of documents to be understood and a set of formats to be filled and sent back to us. We hope these formats will guide you in assessing the business potential of the markets that you are interested in starting franchisee center(s) of C-APT.

The formats that need to be completed and sent to us by **15th February 2020** are:

- a) Response Form.
- b) Market Analysis Form.
- c) Business Projections (based on the market analysis).
- d) Reference list.
- e) Site details.
- f) Affidavit on ₹200/- Stamp paper.

You should enclose a DD for ₹1190/- taken in favor of **MD, C-APT**, payable at **Trivandrum** along with the completed documents. Also include a note on your proposed plan for funding, setting-up and operating the proposed center.

On receipt of your documents along with the DD, C-APT will send you the Business Feasibility Report on the same day. Once your EOI is short listed by the technical committee, C-APT officials will visit your proposed site for inspection. Based on their report the final allotment of franchisees will be decided. C-APT reserves the right to accept or reject any application or amend the terms and conditions without assigning any reason whatsoever.

In case you are interested in more than one location, please make separate Market Analyses & Business projections for each new location.

With Warm Regards,

Sd/-
C-APT.

RESPONSE FORM

Yes, I am interested in setting up a franchise center of C-APT and am pleased to provide the following

Please affix
Your passport
size photograph
here

I. Personal Details

Name (in full and BLOCK CAPITAL):

Date of Birth: Father's /Husband's Name:

Address:

Tel No: (O).....(R)..... Mob:

E-mail: website: www.....

II. Family Background

	Name	Qualification	Work/Business Experience
Father			
Mother			
Spouse			
Brother(s)/Sister(s)			

III. Qualifications (What my Formal education has been all about...)

Degree/Diploma/Cert	University	Specialization	Year of Completion

IV. Franchisee plans

a) Preferred location of franchisee centre in order of preference

- | | | | |
|----|-------------------|----------|------------------|
| 1) | - Corporation () | Town () | Municipality () |
| 2) | - Corporation () | Town () | Municipality () |
| 3) | - Corporation () | Town () | Municipality () |

b) Address of the (1) location -----

Nearest Landmark-----

c) Please elaborate on the reasons for choice of location/territory (including reasons like business connections, family Connections, market potential, etc.):

d) Available/ Proposed Floor Space (Sq. Ft) - 1000 - 1500 (), 1500 and above ().

e) Floor space - owned (), Rented ().

f) Who would actively manage the business?

g) Proposed Capital Investment (INR) - 5 - 10 lks (), 10 - 15 lks (), 15 and above ().

h) How soon would you be able to invest - one month (), three months (), Six months ().

V. What are you currently doing? Employed (), Own Self Business (),
Business Experience (if any, give all present and past involvement)
 [My experience in business activities so far...]

Nature of Involvement (Partner/ Director etc.)	Extent of Involvement (Amt. & % of Capital)	Name & Style of Organization	Year (From)	Year (To)	Turnover	Products	No. of employees

VI. **Work Experience** (if any, start with the present/latest and work backwards to the first)
 [A summary of my professional career...]

Organization	Designation	Salary Drawn	Main Products	No. of Empl.	Nature Of work	Year (from)	Year (to)

(Please attach additional sheets regarding items I to V for every person, other than the signatory to this application, who would be involved in the business)

VII. Do you have any experience in the training industry?

If so, give details.

VII. Why C-APT?

The above particulars are true to the best of my knowledge. Kindly send me the programme details .I am enclosing a DD of ₹1180/- (DD num -----, ----- bank) in favor of MD, C-APT payable at Trivandrum.

Date:

Place:

.....
 Signature

Market Analysis Form

I. Total Population of the location/ territory:

Please enclose a map of your territory/city/town.

II. Satellite towns and details:
(Catchment Area)

III. ACADEMIC SCENARIO: (Please ensure to collect all details as they are critical for identification of market segments)

Schools - Names	Strength Of students	Medium of Instruction & Board
SCHOOLS (High & Hr Sec)		
a)		
b)		
c)		
d)		
e)		
f)		
COLLEGES(B.A - BSc , Fine Arts etc) & ITI 's ; Polytechnics		
a)		
b)		
c)		
d)		
e)		
f)		
g)		
h)		
i)		

Note: Use Additional Sheets if information cannot be fitted into above table

IV. **ADVERTISING**

MEDIA (What are the main media for advertising in?)

- a. Main Newspapers (Name, Circulation, Cost/Col. cm of the top 5 newspapers)

- b. Magazines (Name, Circulation, Cost/Col. cm of the top 5 magazines)

- c. Other Media (Cable, FM, etc)

V. **COMPETITION SCENARIO:** (Please ensure accuracy of information as the same shall be used for strategic planning)

a. **GENERAL**

Name & Address of Institution	Yrs in Existence	Courses Offered	Duration (Months)	Hrs / day	Course Fee Charged	No. of students	Estimated Annual Revenue (Rs in Lakhs)

Note: Use Additional Sheets if information cannot be fitted into above table

b. **MARKETING** (List key initiatives taken by competition in last six months)

VI. **List of Potential employers in your area / vicinity (Studios, Ad Agencies, and Local Film & TV Industry)**

Business Projections

Num of hrs per day - 1.5 hrs (Alternate days -theory and Lab)

Num of Days - 6 days /week.

Num of Batches per day - 6

Num of Machines (Computers) – 15

Max. Capacity - 180.

Projection description	Nums	Capacity utilization (%)
Projected num of students for Career Courses in the first year		
Projected num of students for Certificate Courses in the first year		
Projected num of students for Vacation Courses in the first year		

REFERENCE LIST FORMAT

NAME	
LOCATION	

REFERENCE LIST

(Please list down the details of 6 references associated with you on a professional level)

REF 1. <i>(Preferably A Bank Manager)</i>	NAME	_____
	ADDRESS <i>(complete postal address)</i>	_____ _____ _____
	TELEPHONE	(R) (O) FAX :
REF 2. <i>(Preferably your C. A.)</i>	NAME	_____
	ADDRESS <i>(complete postal address)</i>	_____ _____ _____
	TELEPHONE	(R) (O) FAX :
REF 3. <i>(Preferably your previous employer / Business Associate)</i>	NAME	_____
	ADDRESS <i>(complete postal address)</i>	_____ _____ _____
	TELEPHONE	(R) (O) FAX :
REF 4. <i>(Preferably A Professional Associate)</i>	NAME	_____
	ADDRESS <i>(complete postal address)</i>	_____ _____ _____
	TELEPHONE	(R) (O) FAX :
REF 5. <i>(Preferably A Professional Associate)</i>	NAME	_____
	ADDRESS <i>(complete postal address)</i>	_____ _____ _____
	TELEPHONE	(R) (O) FAX :
REF 6. <i>(Preferably A Professional Associate)</i>	NAME	_____
	ADDRESS <i>(complete postal address)</i>	_____ _____ _____
	TELEPHONE	(R) (O) FAX :

SITE LIST FORMAT

NAME	
LOCATION	

SITE SELECTION

(please list down details of at least 5 sites available for the education centre)

SITE 1	NAME OF THE OWNER	
	ADDRESS <small>(COMPLETE POSTAL ADDRESS)</small>	
AREA: _____ SQ FT	RENT: RS. _____ PM	PIN CODE:
LEASED <i>or</i> OWNED		LAND MARK(S):
FLEX. OF INTERIORS	GENSET	GLOW SIGN <input type="checkbox"/> ACCESSIBLE <input type="checkbox"/> APPROACHABLE <input type="checkbox"/> FRONTAGE <input type="checkbox"/> TELEPHONE: _____ ELECTRICITY: _____ KVA

SITE 2	NAME OF THE OWNER	
	ADDRESS <small>(COMPLETE POSTAL ADDRESS)</small>	
AREA: _____ SQ FT	RENT: RS. _____ PM	PIN CODE:
LEASED <i>or</i> OWNED		LAND MARK(S):
FLEX. OF INTERIORS	GENSET	GLOW SIGN <input type="checkbox"/> ACCESSIBLE <input type="checkbox"/> APPROACHABLE <input type="checkbox"/> FRONTAGE <input type="checkbox"/> TELEPHONE: _____ ELECTRICITY: _____ KVA

SITE 3	NAME OF THE OWNER	
	ADDRESS <small>(COMPLETE POSTAL ADDRESS)</small>	
AREA: _____ SQ FT	RENT: RS. _____ PM	PIN CODE:
LEASED <i>or</i> OWNED		LAND MARK(S):
FLEX. OF INTERIORS	GENSET	GLOW SIGN <input type="checkbox"/> ACCESSIBLE <input type="checkbox"/> APPROACHABLE <input type="checkbox"/> FRONTAGE <input type="checkbox"/> TELEPHONE: _____ ELECTRICITY: _____ KVA

SITE 4	NAME OF THE OWNER	
	ADDRESS <small>(COMPLETE POSTAL ADDRESS)</small>	
AREA: _____ SQ FT	RENT: RS. _____ PM	PIN CODE:
LEASED <i>or</i> OWNED		LAND MARK(S):
FLEX. OF INTERIORS	GENSET	GLOW SIGN <input type="checkbox"/> ACCESSIBLE <input type="checkbox"/> APPROACHABLE <input type="checkbox"/> FRONTAGE <input type="checkbox"/> TELEPHONE: _____ ELECTRICITY: _____ KVA

SITE 5	NAME OF THE OWNER	
	ADDRESS <small>(COMPLETE POSTAL ADDRESS)</small>	
AREA: _____ SQ FT	RENT: RS. _____ PM	PIN CODE:
LEASED <i>or</i> OWNED		LAND MARK(S):
FLEX. OF INTERIORS	GENSET	GLOW SIGN <input type="checkbox"/> ACCESSIBLE <input type="checkbox"/> APPROACHABLE <input type="checkbox"/> FRONTAGE <input type="checkbox"/> TELEPHONE: _____ ELECTRICITY: _____ KVA

(Please also enclose map of the city / town pinpointing competition centres as well as planned locations for C-APT Centre and Prominent locations in the city / town)

Affidavit

We hereby declare that the information furnished in the application form is correct to the best of our knowledge and belief.

There is no case pending against us and we have never been black listed by any Govt./Semi Govt./Govt. undertaking or by any Autonomous Organization.

Signature of the Head of firm or
Authorized signatory